



APPROVED: 3-14-19

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

February 14, 2019

1. **CALL TO ORDER**

Mayor Trujillo called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Mora, Rodriguez, Zamora, Mayor Pro Tem/Vice Chair Rounds and Mayor Trujillo.

Members absent: None

HOUSING SUCCESSOR

3. **CONSENT AGENDA**

a. Minutes of the January 10, 2019 Housing Successor Meeting

Recommendation: That the Housing Successor:

- Approve the minutes as submitted.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, approving the minutes as submitted, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

4. **NEW BUSINESS**

a. License Agreement to Temporary Use Housing Successor – Owned Land

Recommendation: That the Housing Successor:

- Authorize the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein.

It was moved by Councilmember Rodriguez, seconded by Councilmember Zamora, authorizing the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

SUCCESSOR AGENCY

5. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Approval of Minutes

Minutes of the January 10, 2019 Successor Agency Meeting

Recommendation: That the Successor Agency:

- Approve the minutes as submitted.

It was moved by Mayor Pro Tem Rounds, seconded by Councilmember Zamora, approving the minutes as submitted, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

CITY COUNCIL

6. CONSENT AGENDA

- a. Minutes of the January 10, 2019 City Council Meeting

Recommendation: That the City Council:

- Approve the minutes as submitted.

- b. Quarterly Treasurer's Report of Investments for the Quarter Ended December 31, 2018

Recommendation: That the City Council:

- Receive and file the report.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, approving items no. 6a and 6b, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

PUBLIC HEARING

7. State of California Citizens' Option for Public Safety (COPS) Grant Program

Recommendation: That the City Council:

- Open the Public Hearing for those wishing to speak on this matter; and
- Approve the expenditure of the State of California Citizens' Option for Public Safety (COPS) grant funds as outlined in the plan contained herein.

Mayor Trujillo opened the Public Hearing at 6:02 p.m.

There was not one present from the audience to speak on Item No. 7.

Mayor Trujillo closed the Public Hearing at 6:02 p.m.

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Rounds, approving the expenditure of the State of California Citizens' Option for Public

Safety (COPS) grant funds as outlined in the plan contained herein, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

NEW BUSINESS

8. Resolution No. 9617 – Weed Abatement

Recommendation: That the City Council:

- Adopt Resolution No. 9617 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 28, 2019, as the date for the Public Hearing.

It was moved by Councilmember Rodriguez, seconded by Councilmember Mora, adopting Resolution No. 9617 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 28, 2019, as the date for the Public Hearing, California in the amount of \$37,608.60 for the subject project, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

9. Update on the Capital Improvement Plan (CIP)

- This is for informational purposes only and does not require any action by the City Council

Director of Public Works, Noe Negrete spoke about ongoing projects in the city. He stated that Public Works will be focusing on street improvements this year. Since 14/15 FY, Public Works has completed 32 projects. Many streets are in development to be improved, and depending on progress, some projects might be able to start sooner in the calendar year. Overall, he expects 22 projects to be completed within the next 18 months.

10. 2019 5K Fun Run/Walk Traffic Control Plans – Request for Approval

Recommendation: That the City Council:

- Approve the traffic control plans prepared for the closure of various City streets in the area bordered by Orr and Day Road, Pioneer Boulevard, Florence Avenue and Telegraph Road for the detouring of traffic for the 2019 5K Fun Run/Walk route on Saturday, April 6, 2019.

It was moved by Councilmember Zamora, seconded by Councilmember Mora, approving the traffic control plans prepared for the closure of various City streets in the area bordered by Orr and Day Road, Pioneer Boulevard, Florence Avenue and Telegraph Road for the detouring of traffic for the 2019 5K Fun Run/Walk route on Saturday, April 6, 2019, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

11. Municipal Services Yard Underground Waste Oil Tank Removal – Authorization to Advertise for Construction Bids

Recommendation: That the City Council:

- Approve adding Municipal Services Yard Underground Waste Oil Tank Removal project to the Capital Improvement Plan;
- Appropriate \$55,500 from Utility Users Tax | Capital Improvement Fund to the Municipal Services Yard Underground Waste Oil Tank Removal project (PW190003);
- Approve the Plans and Specifications for the Municipal Services Yard Underground Waste Oil Tank Removal; and
- Authorize the City Engineer to advertise for construction bids.

It was moved by Councilmember Rodriguez, seconded by Councilmember Zamora, approving adding Municipal Services Yard Underground Waste Oil Tank Removal project to the Capital Improvement Plan, appropriating \$55,500 from Utility Users Tax | Capital Improvement Fund to the Municipal Services Yard Underground Waste Oil Tank Removal project (PW190003), approving the Plans and Specifications for the Municipal Services Yard Underground Waste Oil Tank Removal, and authorizing the City Engineer to advertise for construction bids, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

12. Greenstone Avenue Street Improvements – Authorization to Advertise for Construction

Recommendation: That the City Council:

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

It was moved by Councilmember Rodriguez, seconded by Councilmember Mora, approving the Plans and Specifications, and authorizing the City Engineer to advertise for construction bids, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

13. Resolution No. 9622 – Request for Parking Restrictions during Certain Hours on Forest Place south of Florence Avenue

Recommendation: That the City Council:

- Adopt Resolution No. 9622 to implement a parking restriction between the hours of 8:00 p.m. and 5:00 a.m. on the both sides of Forest Place from Lakeland Road to the southerly terminus of the cul-de-sac and implement a tow-away zone within the same limits for vehicles that violate the restriction.

It was moved by Mayor Pro Tem Rounds, seconded by Councilmember Rodriguez, adopting Resolution No. 9622 to implement a parking restriction between the hours of 8:00 p.m. and 5:00 a.m. on the both sides of Forest Place from Lakeland Road to the southerly terminus of the cul-de-sac and implement a tow-away zone within

the same limits for vehicles that violate the restriction, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

14. City Hall Public Counters and Accessibility Improvements Project – Rejection of Bids

Recommendation: That the City Council:

- Reject all bids for the City Hall Public Counters and Accessibility Improvements Project; and
- Authorize the Director of Public Works to re-advertise a Request for Bids to construct the City Hall Public Counters and Accessibility Improvements Project.

Councilmember Zamora inquired about the low number of submitted bids. Public Works Director Noe Negrete informed the Council of certain guidelines that must be met when advertising for bids, including, but not limited to, accepting bids with only one bidder.

City Manager Ray Cruz spoke about how cities have difficulty completing small projects due to contractors wanting to complete larger projects that will yield a bigger payment.

It was moved by Councilmember Rodriguez, seconded by Councilmember Zamora, rejecting all bids for the City Hall Public Counters and Accessibility Improvements Project, and authorizing the Director of Public Works to re-advertise a Request for Bids to construct the City Hall Public Counters and Accessibility Improvements Project, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

15. Approval of Agreement between the City of Santa Fe Spring and American Business Bank for Tierra Mia Coffee Company

Recommendation: That the City Council:

- Approve the agreement with American Business Bank for Tierra Mia Coffee Company.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, approving the agreement with American Business Bank for Tierra Mia Coffee Company, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

16. Acceptance of State Homeland Security Grant Program (SHSGP) funds for the Purchase of a HAL S3101 EMS Patient Simulator for the Department of Fire-Rescue

Recommendation: That the City Council:

- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$45,409.68 and authorize the purchase of a HAL Model S3101 "Tetherless" Patient Simulator with associated accessories.

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Rounds, accepting State Homeland Security Grant Program (SHSGP) funds in the amount of \$45,409.68 and authorizing the purchase of a HAL Model S3101 "Tetherless" Patient Simulator with associated accessories, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

17. Acceptance of State Homeland Security Grant Program (SHSGP) funds for the purchase of thirty (30) tactical protective vests with ballistic plates for chest and back for the Department of Fire-Rescue

Recommendation: That the City Council:

- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$50,129.10 and authorize the purchase of thirty (30) tactical protective vests from U.S. Armor Corporation

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Rounds, accepting State Homeland Security Grant Program (SHSGP) funds in the amount of \$50,129.10 and authorizing the purchase of thirty (3) tactical protective vests from U.S. Armor Corporation, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

18. Acceptance of State Homeland Security Grant Program (SHSGP) funds for rehabilitation of Hazmat and Urban Search and Rescue training props at 11400 Greenstone Avenue, Santa Fe Springs/Rio Hondo Regional Training Center.

Recommendation: That the City Council:

- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$81,750 and authorize the contracting of professional services for rehabilitation of props at the Santa Fe Springs/ Rio Hondo Regional Training Center.

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Rounds, accepting State Homeland Security Grant Program (SHSGP) funds in the amount of \$81,750.00 and authorizing the contracting of professional services for rehabilitation of props at the Santa Fe Springs/ Rio Hondo Regional Training Center, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

19. Authorization to Issue Request for Proposals to Provide an Overhead Cost Allocation Plan and Comprehensive Citywide User Fee Study Services

Recommendation: That the City Council:

- Authorize staff to issue a Request for Proposal ("RFP") to qualified firms to provide an overhead cost allocation plan and comprehensive citywide user

fee study services.

Councilmember Mora inquired about having the fee assessment done in-house.

City Manager Ray Cruz talked about Department of Finance possibly doing comparisons about what other cities pay for their fees.

Director of Finance Travis Hickey highlighted that the best practice would be to have an outside expert create a cost allocation plan every 5 to 10 years. Consultants excel at dissecting fees. Some of the cons of completing the fee assessment in-house include lack of expertise, extended time needed, and less staff. Fee assessment and adjustments take a considerable amount of time.

Mayor Trujillo expressed her concern at the possibility of certain fees increasing.

Ray Cruz said the study allows the city to establish a baseline. He emphasized that a cost allocation plan is difficult to accomplish and the current city staff does not have sufficient training or the capacity to accomplish such a nuanced task.

Travis Hickey said that approval of this item would only allow an authorization to issue an RFP. Council would approve a vendor, and council could approve whether or not to change certain fees.

Councilmember Zamora agreed with executive staffs' recommendation on which fees to change.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, authorizing staff to issue a Request for Proposal ("RFP") to qualified firms to provide an overhead cost allocation plan and comprehensive citywide user fee study services, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nays: None

Absent: None

20. First Amendment to Listing Agreement with Cushman and Wakefield of California, Inc., as sole agent, the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at the real property located at 11760 Telegraph Road, Santa Fe Springs, California 90670

Recommendation: That the City Council:

- Approve the First Amendment to the listing Agreement with Cushman and Wakefield of California, Inc., for the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at 11760 Telegraph Road, Santa Fe Springs, California 90670; and
- Authorize the Mayor or designee to execute the First Amendment to the Listing Agreement with Cushman and Wakefield of California, Inc., to negotiate the renewal of the ground lease with USPS.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, approving the First Amendment to the listing Agreement with Cushman and Wakefield of California, Inc., for the exclusive right to negotiate the renewal

(whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at 11760 Telegraph Road, Santa Fe Springs, California 90670; and authorizing the Mayor or designee to execute the First Amendment to the Listing Agreement with Cushman and Wakefield of California, Inc., to negotiate the renewal of the ground lease with USPS, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nays: None

Absent: None

The Interim City Attorney read the closed session item.

CLOSED SESSION

21. PUBLIC EMPLOYMENT

(Pursuant to California Government Code Section 54957(b)(1))

TITLE: City Manager Evaluation

Mayor Trujillo recessed the meetings at 6:41 p.m.

Mayor Trujillo convened the meeting at 7:06 p.m.

Council did not take any action in closed session, per the Interim City Attorney.

22. INVOCATION

Invocation was led by Mayor Pro Tem Rounds

23. PLEDGE OF ALLEGIANCE

Ava Lavalley, 1st grade student from Jersey Elementary led the Pledge of Allegiance.

24. INTRODUCTIONS

- Representatives from the Chamber of Commerce: Liz Buckingham from Friendly Hills Bank.

25. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:

- Adult Basketball League, April 8, 2019 – registration until March 29, 2019.
- Older Adult Community Dance – February 22, 2019 at 9:00 a.m.
- Movie Trivia Night – February 22, 2019 at 6:00 p.m.

26. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- City Manager Ray Cruz spoke about a city manager conference that he attended in San Diego.
- Public Works Director, Noe Negrete talked about the recent rainstorms and how potholes are being filled. Public Works is also ensuring catch basins are clear so that storm water can flow freely. He thanked West Coast Arborists for their proper tree maintenance, as well as staff for handling all the calls from people reporting potholes.
- Director of Police Services, Dino Torres spoke about the Coffee with a Cop event, which was well attended. Second, he spoke about a crime prevention seminar at the Costa Azul Senior Apartments. Lastly, he spoke about a financial crimes prevention seminar in partnership with the Santa Fe Springs Chamber of Commerce. City Council voiced their concerns about the activity at the Santa Fe Springs Promenade and asked if Dino Torres and Ray Cruz could set up a meeting with the lease owner.
- Fire Chief, Brent Hayward spoke about an Incident Support Unit being built in Colorado, which will be coming in soon.
- Director of Finance and Administrator, Travis Hickey spoke about midyear budget meeting. He also spoke about the Santa Fe Springs Chamber of Commerce 'Member Spotlight' that highlights each member and what they do. Lastly, he spoke about Raymond Handling Solutions for collaborating with Partnership for Youth Success with U.S. Army that helps in job resources.
- Director of Community Services, Maricela Balderas spoke about a s'mores event. Lastly, she announced that the Penny Carnival will be moved to the Santa Fe Springs Activity Center from Lakeview Park due to inclement weather.

27. PRESENTATIONS

- a. 2019 Youth Leadership Committee Report on Retreat to Green Valley, California and Recognition of Retreat Sponsor Serv-Wel Disposal & Recycling.
- b. Vita income tax assistance program.

28. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

- a. Advisory Committee Appointments

The following appointments were made: Mayor Pro Tem Rounds appointed Abraham Walters to the Youth Leadership Committee.

29. ORAL COMMUNICATIONS

There were six (6) speakers:

John and Esther Naranjo, Paul Nakamura, Dolores Duran, Gilbert Aguirre, Janie Aguirre, and Hilda Zamora all expressed their concerns in regards to the Gus Velasco Neighborhood Center and the volunteers of the Neighborly Elf Program.

30. COUNCIL COMMENTS

Councilmember Mora thanked Fire Chief Hayward for securing their grants. He talked about California League of Cities Conference that he attended with other councilmembers and learned a great deal about his commitment to his staff and residents.

Councilmember Rodriguez thanked the seniors for coming up and expressing how they felt. She ensured them that their concerns are being heard.

Councilmember Zamora acknowledged that volunteers are an important part of the community. He expressed that they hope they can resolve their concerns.

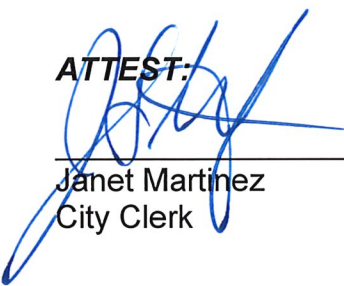
Mayor Pro Tem Rounds thanked everyone who came to the council meeting tonight despite the holiday. Thanked the volunteers for everything that they do, expressed his gratitude for their time. Wished everyone a Happy Valentine's Day.

Mayor Trujillo thanked all those who came up to speak. She asked everyone to keep Chamber of Commerce Representative Wendy Meador in their thoughts due to an illness.

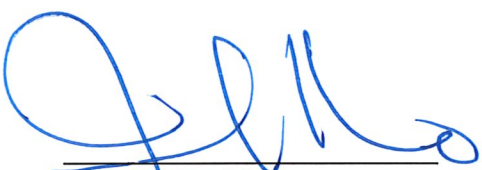
31. ADJOURNMENT

Mayor Trujillo adjourned the meeting at 8:02 p.m.

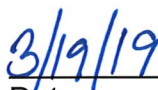
ATTEST:



Janet Martinez
City Clerk



Juanita Trujillo
Mayor



Date